



ST BONIFACE HIGH SCHOOL

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KIMBERLEY
8300

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KIMBERLEY
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Christian Brothers

APPLICATION FOR ENROLMENT

Note: * This application form should be completed by parents/guardians of learners applying for **Grade 7 AND 8 ONLY for 2011.**

* R50-00 (non-refundable) Application Fee must accompany this form in respect of all applicants.

*The completed application form is to be returned with the following documents:

Certified copies of

- (a) Birth Certificate
- (b) Baptismal Certificate (**for Catholics only**)
- (c) June school report

SECTION A – PARTICULARS OF THE LEARNER

Surname _____ First Names _____

Age ____ Date of Birth _____ Home Language: _____

Religious Denomination (Church) _____ Sex _____

Residential address _____

Postal address _____

School last attended _____ Place _____

Present Grade (in 2009) _____ Enrolment Grade for 2011 _____

Proposed date of enrolment _____ If any member(s) of the family is related to the school at present, please complete.

Relationship _____ Last year of attendance _____

If applicant has a brother/sister at school, please complete.

Name: _____ Grade _____

_____ Grade _____

SECTION B – CATHOLICS ARE REQUIRED TO COMPLETE THE FOLLOWING:

Parish _____ Name of Priest _____

Date of Baptism _____ Date of first communion _____

SECTION C

PARTICULARS REGARDING PERSON(S) RESPONSIBLE FOR PAYMENT OF FEES.

Surname _____ First Names _____

Relationship to learner _____

Occupation _____ Tel No (work) _____

Residential address _____

Telephone No. _____ Cell No. _____

ST BONIFACE HIGH SCHOOL

FEE POLICY

1. A deposit, determined annually, which is credited to the learner's fee account, is payable on registration - which is:
 - a. The first day of the academic year for existing learners;
 - b. 15 December of the year prior to enrolment for new admissions.

In the case of new admissions this deposit is non-refundable.
2. The balance of school fees is to be paid in equal instalments from
 - a. February to October for learners up to Grade 11 and;
 - b. February to September for learners in Grade 12.
3. Fees may be paid by direct deposit into the school's bank account or by cash payment at the school.
 - a. Where fees are paid by direct deposit, a copy of the deposit slip must be presented at the school the day after payment has been made.
 - b. The name/s and grade/s of the learner/s must be written in the "reference" space on the deposit slip.
 - c. Where fees are paid by Trust accounts or by sponsors, it is the responsibility of the parents to inform the school of payments that have been made.
4. School fees are payable by the 10th day of each month. Fee accounts will be considered to be in arrears if fees are not paid by the due date.
5. All fee accounts are invoiced in January each year. A monthly statement of account is done from the end of January to the end of October.
6. All parents whose accounts are one month in arrears will be sent a reminder letter and will be expected to settle the account immediately thereafter.
7. Parents whose accounts are more than one month in arrears will be required to see the Principal to make arrangements for payment of fees.
8. All accounts that are more than 3 months in arrears will be handed over for collection.
9. Where an account has been handed over for collection and fees have not been settled in full by the end of October, parents will be expected to make alternative schooling arrangements for their children.
10. **FEE DISCOUNTS**
 - a. Second child in family – 10% discount on full fees
 - b. Third child in family – 12.5% discount on full fees
 - c. Fourth child in family – 15% discount on full fees
11. Cash settlement discount – a discount of 5% will be offered to parents who pay the full fees for the year by 31 January.

I _____ (Full names of person responsible for payment of fees), accept the terms and conditions as stated in this form.

Signature of Parent/Guardian _____

Date _____